



MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, MAY 6, 2013
AT 200 HIGHLANDS BOULEVARD DRIVE

SESSION ONE:

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting, Session One, to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were: Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the April 15, 2013 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the April 15, 2013 Regular Board of Aldermen meeting. The motion was seconded by Alderman Clement and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda as submitted. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Introduction of New Police Officer Cory Dempsey

Chief of Police Tim Walsh introduced Officer Cory Dempsey who joined the City of Manchester on April 30. Officer Dempsey grew up in Florissant, attended Hazelwood Central High

School, and then Florissant Valley Community College. Officer Dempsey worked with the St. Charles County Department of Corrections since 2006, and in 2010, graduated from the Eastern Missouri Police Training Academy in St. Charles.

b. Comments from the Public

Mr. Hal Roth, 48 Pas Drive, and trustee of Mandalay Subdivision, asked about the standard street width. He advised that most of the streets in the Mandalay Subdivision are 26 feet wide, but there is one new section about 50 feet from the entrance to Howard George Drive that is only 23 feet wide. In addition, Firefly Court is 20 feet wide.

City Attorney Gunn responded that nobody has any information immediately regarding this issue, and he suggested that staff would check and have an answer within the next two weeks.

Ms. Pauline Bair, 305 Morewood, asked about pending lawsuits.

City Attorney Gunn responded that a new lawsuit, Kimble vs. AT&T was filed against 245 cities by an individual seeking a refund for taxes paid to AT&T. He said there are no other new lawsuits.

Ms. Bair asked how many police officers resigned within the past year and how many new police officers have been hired.

Chief Walsh said he would get the information and respond to Ms. Bair.

6. REPORTS FROM THE MAYOR

a. Recognition of Boy Scout

Mayor Willson recognized Boy Scout Ian McCormac from Troop 631 who was in attendance at the meeting.

b. Proclamation: National Public Works Week

Mayor Willson presented a Proclamation for the 2013 National Public Works Week (May 19-May 25) to Director of Public Works Bob Ruck.

c. Proclamation: National Police Week

Mayor Willson presented a Proclamation for the 2013 National Police Week (May 12-May 18) to Chief of Police Timothy Walsh.

d. Mayoral Report

Mayor Willson reported that he was in attendance at the April 22 Planning and Zoning meeting.

On April 24, the Administrative Assistant's luncheon was held at Marshall's Bistro.

Mayor Willson reported that on April 25, he attended the senior staff meeting, and that afternoon, he attended the ribbon cutting at Gist Bistro.

This year's breakfast for fallen officers was held in St. Charles on April 26.

Mayor Willson reported that the stargazing event was held at Fussner Park on April 29, and more than 60 people attended.

On May 2, Mayor Willson attended the senior staff meeting, followed by the 13th annual National Day of Prayer which was held at the Police Facility with 100 people in attendance.

Mayor Willson reported that on May 3 he attended the Lafayette Area Mayors' Organization breakfast.

Mayor Willson advised that seven area high schools ranked in the top ten statewide in overall performance in the state test, and that Parkway South High School was number nine.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of April 12 – May 4, 2013)

There were no questions.

b. Wellness Committee

City Administrator Andy Hixson stated that he had provided to the members of the Board of Aldermen a "Wellness Committee Action Plan." He said he would be bringing this item back at the next meeting for adoption.

c. Safety Policy

City Administrator Hixson advised that he is currently working on updating the Safety Policy, and that he will bring this to the members of the Board of Aldermen for adoption in the next meeting or two.

d. Engineering Contracts

City Administrator Hixson advised that five firms have submitted engineering contracts. He is currently sorting through these contracts and will bring these to the members of the Board of Aldermen in the next meeting or two.

e. Audit

City Administrator Hixson stated that the audit firm is currently doing ten city audits at this time, and the County is running late. He stated that on July 2 there will be a budget meeting after the audit.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated that the Planning and Zoning Commission met on April 22 and began discussion on the Planned Business District, the area south along Manchester Road from 141 to Sulphur Spring. He said discussion will be continued at the May 13 meeting.

b. Historic Review Commission

Alderman Diehl advised that the Historic Review Commission met this evening and they reviewed building changes now in process. He said there was a discussion about the State Historic Preservation Office form, updating, since 1983, all old buildings. He stated that the May 20 meeting is scheduled for 5:30 p.m. at City Hall.

c. Homecoming Committee

Alderman Ottenad stated that the next meeting will be held on May 8.

d. Manchester Arts Council

Alderman Clement discussed the photography show to be held the weekend of May 17-19 at the Manchester United Methodist Church and the community band concerts to be held in Schroeder Park the evenings of June 15, July 7 and September 7.

9. ACTION ON OLD BILLS

a. There were none.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION AUTHORIZING PURCHASE OF BOBCAT SKID STEER-LOADER

Alderman Schrader read Proposed Resolution # 13-0444, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO EXPEND THE SUM OF THIRTY-THREE THOUSAND EIGHTY-SIX DOLLARS AND NINETEEN CENTS (\$33,086.19), AFTER TRADE-IN, TO BOBCAT OF ST. LOUIS FOR THE PURCHASE OF ONE (1) BOBCAT MODEL S650 SKID-STEER LOADER AS EQUIPPED FOR USE BY THE MANCHESTER PUBLIC WORKS DEPARTMENT", by title only.

Alderman Schrader made the motion for approval of Resolution # 13-0444. The motion was seconded by Alderman Clement and carried unanimously, without objection.

b. RESOLUTION TO CONTRACT WITH THE MISSOURI DEPARTMENT OF TRANSPORTATION (MODOT) FOR PAVEMENT REPAIRS, ENCHANTED PARKWAY AT ROUTE 100

Alderman Ottenad asked Director of Public Works Bob Ruck to explain this project.

Director of Public Works Bob Ruck advised that this planned project goes back to about five years ago. He explained that originally there was an island at that interchange, and later MoDOT required a turning lane there. The pavement under the island was substandard, and the City has been trying to work with MoDOT in replacing that section; over at least the past three years, there have been numerous meetings with MoDOT. In partnering with MoDOT, he anticipates the City will be paying 33% of the total project cost instead of almost double that amount. Director Ruck said that the two lanes coming out of Enchanted Parkway onto Manchester Road, which are in Manchester right-of-way, have detection loops located in the concrete. Director Ruck said that he felt that MoDOT should accept maintenance of those slabs because they are using them. Although there was resistance, MoDOT finally agreed to accept responsibility. He advised that the intersection will be closed starting on a Friday night and be re-opened before Monday at 5:00 a.m. He said that the project will include MoDOT's standard ten-inch thick concrete.

Alderman Ottenad read proposed Resolution # 13-0445, entitled: "A RESOLUTION CONTRACTING WITH THE MISSOURI DEPARTMENT OF TRANSPORTATION TO COOPERATIVELY REPAIR DETERIORATING CONCRETE PAVEMENT AT THE ENCHANTED PARKWAY AND MANCHESTER ROAD (HIGHWAY 100) INTERSECTION AND ACCEPTING RESPONSIBIITY FOR THIRTY-THREE PERCENT (33%) OF THE PROJECT COST ESTIMATE IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND FIFTY-TWO DOLLARS AND NINETY CENTS (\$33,052.90) INCLUDING A FIVE PERCENT (5%) CHANGE ORDER IN THE AMOUNT OF ONE THOUSAND FIVE HUNDRED SEVENTY-THREE DOLLARS AND NINETY-FIVE CENTS (\$1,573.95) FOR UNFORESEEN WORK CONDITIONS AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT THEREFOR", by title only.

Alderman Ottenad made the motion for approval of Resolution # 13-0445. The motion was seconded by Alderman Clement and Alderman Hamill simultaneously, and carried unanimously, without objection.

c. RESOLUTION CERTIFYING RESULTS OF THE APRIL 2, 2013 GENERAL MUNICIPAL ELECTION

Alderman Diehl read proposed Resolution # 13-0446, entitled: "A RESOLUTION DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD IN THE CITY OF MANCHESTER, MISSOURI ON APRIL 2, 2013 FOR THE OFFICES OF ALDERMAN FOR WARDS I, II, AND III", by title only.

Alderman Diehl made the motion for approval of Resolution # 13-0446. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

11. MISCELLANEOUS

a. Oaths of Office

City Clerk Ruth Baker administered the Oath of Office to Alderman-Elect Paul Hamill, Alderman-Elect Mike Clement and Alderman-Elect John Schrader.

b. Comments from the Public

There were none.

12. MOTION TO END SESSION

At 7:40 p.m. there being no further business, Alderman Schrader made the motion to end Session One. The motion was seconded by Alderman Clement and carried unanimously, without objection. Session One ended at 7:40 p.m.

Respectfully Submitted,

Ruth Baker, CMC/MRCC
City Clerk

***Note:** This is a journal of the Board of Aldermen meeting held May 6, 2013 - Session One (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*



MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, MAY 6, 2013
AT 200 HIGHLANDS BOULEVARD DRIVE

SESSION TWO

1. CALL TO ORDER:

Mayor David L. Willson called the Regular Board of Aldermen meeting, Session Two, to order at 7:41 p.m.

3. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were: Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Clement made a motion to approve the Order of Items on the Agenda. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

4. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

There were no comments from the public.

5. REPORTS FROM THE MAYOR

a. Mayoral Report

There was no Mayoral Report.

6. REPORTS FROM THE CITY ADMINISTRATOR

There was no report.

7. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

There was no report.

b. Historic Review Commission

There was no report.

c. Homecoming Committee

There was no report.

d. Manchester Arts Council

There was no report.

8. ACTION ON OLD BILLS

a. There were none.

9. INTRODUCTION OF NEW BILLS

a. BILL AMENDING THE CODE OF ORDINANCES ADDING A NEW SECTION REGARDING BUSINESS LICENSES FOR GIFT SHOPS

Alderman Clement introduced Bill # 13-2168, entitled: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER BY ADDING THERETO A NEW SECTION 605.225 ESTABLISHING REQUIREMENTS FOR ISSUANCE OF A BUSINESS LICENSE FOR GIFT SHOPS", by title only.

No further action at this time.

10. MISCELLANEOUS

a. Election of President of the Board

Alderman Clement made a motion to nominate Alderman Ottenad to be President of the Board. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

b. Comments from the Public

Mr. James Bottorff, 580 Larksmore Court, thanked the Director of Public Works for the street sweeping project; he talked about all the sweetgum balls.

11. ADJOURNMENT

At 7:47 p.m., there being no further business, Alderman Clement made the motion to adjourn. The motion was seconded by Alderman Ottenad and carried unanimously, without objection. The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Ruth E. Baker, CMC/MRCC
City Clerk

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